



**Lava Hot Springs Foundation's
July 22, 2022
Board of Director's
Meeting Minutes**

The Board of Directors of the Lava Hot Springs Foundation of the State of Idaho met on Friday July 22, 2022, at the Lava Hot Springs Foundation's Administrative Board Room 430 E. Main Street in Lava Hot Springs Idaho.

Mission Statement

To ensure that the public has access to healthful, clean, and inviting facilities for recreation and healing purposes.

Present: In attendance were Chair Jeff Hough-zoom, Vice Chair Ronald Johnson. Board Member Cameron Salt. Management Assistant Bridget Losee, Aquatic Program Manager Karen Bartlett, Hot Pool Manager Emilee Vaden and Maintenance and Operations Supervisor Byron Spencer. Guests: Vickie Hansen, Sherril Tillotson.

Welcome and Introductions

Chair Jeff Hough called the meeting to order and welcomed all in attendance at 10:00 am.

Jeff Hough asked for a motion to approve the meeting agenda. Ronald Johnson made a motion to approve the meeting agenda, Cameron Salt seconded the motion. The motion carried.

Introduce new Executive Director

Chairman Jeff Hough welcomed Executive Director Tyson Koester to the Foundation.

Maintenance Discussion (Action Item)

The Olympic Swimming Complex's 50-yard pool's pump had electrical issues last Saturday. Electrician Forest Lusk of Bear River Electric was called in to repair the pumps electrical issue. The Olympic Swimming Pool basement flooded last fall and other maintenance issues has caused the two power boxes to run at 200 degrees. Executive Director Tyson Koester met with Forest Lusk of Bear River Lusk to see what repairs need to be done.

1. **Circuit Panel**- the parts to repair the circuit panel are three months out. The goal is to have it repaired this winter. We will have to shut down the indoor pool during the repairs.
2. **Cabinet Upgrade**- the cabinet BFD parts are not available. Tyson proposed that the cabinet be replaced.
3. **Lights**-Fix Lighting-Install new lights.

There have been conversations of moving all the electrical out of the Olympic Swimming Complex basement. Forest said that it would cost millions to move all the electrical out of the basement. He can put safety measures in place with the basement location. Tyson will work with Forest on the electrical repairs and improvements. PITA Concession Electricity- install a separate meter for their electricity. Lessee Vickie Hansen is ok with a separate electrical meter for the food concession.

Ronald Johnson made a motion to give Executive Director Tyson Koester authority to manage this process and get what needs to be done, but also to be mindful of the budget. Cameron Salt seconded the motion. The motion carried.

FY23 Budget-Tyson contacted DFM (Department of Financial Management) to work on the breakdown of the Lava Hot Springs Foundations continuous appropriation. We have

plenty of funds for the FY23 budget but just need to have clarification from DFM. Tyson will work with DFM on the FY23 budget.

New Proposals from Executive Director Tyson Koester

- Tyson Koester proposed extending the fence on the west end of the outdoor pool area at the Olympic Swimming Complex and to square off the fence by the Hot Springs Village Condos. Then next year run power from the maintenance shop and put the food concessions on the west end of the pool area.
- Sprinkler Systems currently have on-off valves that are operated by hand. There is an electric control valve on the main valve. The grounds-grass areas currently are in bad shape. We need to install on-off valves with a main valve for each sprinkler system. Install automated timers and have the sprinklers systems run during the night.
- Parking Lot south of the Hot Springs Facility- Area where the Tumbling Waters Motel was located. Tyson would like to talk to the City of Lava Hot Springs and work together to install a water line, grass and benches in that area. The water line was capped off by the playground park when the Tumbling Waters Motel was demolished. There is City water at the end of the bridge.
- Parking Garage Project has been a great idea. Tyson feels that we need to put the funds toward other facility projects, repairs and improvements.
- The City of Lava Hot Springs Mayor John Thompson reached out to Tyson to see if he would be interested in meeting with them about a Transportation and Traffic routing study for Lava Hot Springs.
- Additional Parking-relocate playground park and pavilion east into the Majestic Park area and then make that area additional parking.
- Tyson would like to repair relations with the City of Lava Hot Springs and PITA Food Concession Lessees-Mike and Vickie Hansen.

PITA Trespassing Issue (Action Item)

Executive Director Tyson Koester reached out to Mike and Vickie Hansen (PITA Concession owners) to let them know that the Trespassing Issue item was on the meeting agenda.

Tyson Koester has been researching documents from past communications between the Foundation and the PITA Food Concession Lessees.

Tyson Koester and Hot Pool Manager Emilee Vaden meet with Mike and Vickie Hansen July 21, 2022 (yesterday).

Meeting Discussion.

1. Better communication between the Foundation and PITA would have gone a long way in the past and would have solved a lot of the problems.
2. Additional Concessions (Food Trucks) All concessions need to be charged for the same utilities such as electricity and garbage. The Hansen's want the playing field the same for all concessions.
3. The additional food concessions are not going anywhere.
4. Electricity-install a separate meter for PITA power usage. The food trucks are paying a flat fee per day. Original food truck contract was that they would be using generators. Install electrical meters for the food truck concession as well.
5. PITA parking space-Tyson said that he will look into the parking.
6. PITA unloading and loading area by concession. There was a chain installed and they couldn't pull up to concession. Tyson took the chain down yesterday. The chain opening-exit area was in the handicap parking area. Tyson proposed that

PITA can have one vehicle on the loading and unloading area before 9:00am and after 8:00pm in the evening weekdays and after 9:00 pm Saturday-Sunday.

7. Trespass Issue-PITA employees would go out the concession window into the Olympic Swimming Complex facility to use Foundation bathroom facilities. PITA concession employees need to have access to the facility bathrooms.
8. The other food concession trucks owners have a key to open the fence gate located by their trucks and can pull up by their food trucks to load and unload supplies.
10. Both parties agreed that the past needs to be the past. Vickie is just wanting everyone to have the same fees.

Tyson Koester recommended that the Foundation not move forward with the trespass issue. Tyson will be the one to communicate with PITA and Foundation staff. All communications will go through Tyson from both sides.

Vickie Hansen said that she appreciated the communication and follow-up from Tyson that it goes a long way.

The Food Truck contracts will remain unchanged for this summer season and then renegotiate the contracts to include electricity and garbage fees for the next summer season.

Payroll Discussion

Tyson Koester and Bridget Losee created spreadsheets for pay rate increases for the fulltime classified employees. They presented the Board of Directors with spreadsheets with pay rate increase options of \$1.00, \$1.50 and \$2.00 per hour.

The Board members agreed that a \$2.00 per hours pay rate increase would help with employee recruitment and retention. The State of Idaho has a compensation schedule of minimum, policy and maximum rates for each (PCN) classification.

Tyson mentioned that we need to update Foundation Policies.

Ronald Johnson made a motion to approve the payroll budget increase for all classified personnel at \$2.00 per hour pay rate increase, Cameron Salt seconded the motion. The motion carried unanimously.

Meeting Schedule Discussion


The Board agreed to schedule monthly meetings for the next six months to have good interaction with Tyson. Zoom meeting option will be available as well. Chairman Jeff Hough mentioned that Friday meetings would work best for him.

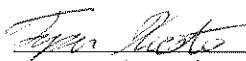
Schedule next meeting

Tyson will get a meeting invite sent out to the Board for an August meeting.

Adjourn

Ronald Johnson made a motion to adjourn the meeting, Cameron Salt seconded the motion. The meeting was adjourned at 11:17am.


Chairman Jeff Hough 8/30/2022
Date


Executive Director Tyson Koester 8/30/2022
Date

Minutes by:
Bridget Losee-Management Assistant
Lava Hot Springs Foundation

